



Columbus College of Art & Design

Glass Lab Technician- PT

CCAD's Facilities department is looking for a part-time lab tech professional to join our team. We offer competitive wages, a full benefit package, and much more. The Facilities staff is a highly collaborative and cohesive team, providing a range of high-quality services for our faculty, staff, students and guests. Our staff members play an essential role for everyone within our CCAD community. We are dedicated to our mission of being an agile, trusted, strategic partner who delivers sustainable service and solutions that contribute to our success through the attraction, retention and engagement of a talented creative, diverse and inclusive workforce. If you have experience and want to take the next step in your career, you could be a great fit for this role.

SUMMARY

The glass lab technician is responsible for fabricating equipment and maintaining all facilities and tools necessary to accommodate a well-run hot shop and cold working area, as well as assisting students and faculty.

ESSENTIAL DUTIES AND RESPONSIBILITIES include but are not limited to the following:

- Monitor lab area daily to inform supervisor weekly of the facility's equipment condition.
- Provide students with technical advice in all areas of the glass facility.
- Oversees kilns, annealers and furnace, maintains and repairs program tools and equipment.
- On-call responder for equipment during emergencies/outages
- Educate students in proper tool use and safety.
- Train and supervise work-study students to work in the glass lab, equipment maintenance and cleaning of the facility.
- Plan for lab improvements to be implemented during the summer months.
- Replace and rebuild all equipment necessary for the glass lab.
- Work with the facilities manager and head of the glass department in ordering equipment for the lab.
- Assist instructors during class time as needed.

QUALIFICATIONS

- The individual must have basic computer skills such as word processing, email use, as well as the ability to multitask.
- Strong interpersonal skills and regular communication are also expected.

EDUCATION and/or EXPERIENCE

- B.F.A. in studio glass, or equivalent experience in the field of glass required.
- The ideal candidate will have a broad knowledge of hot and cold studio glass processes, safety protocols.
- **Experience with MIG welding fabrication skills is preferred.**

PHYSICAL DEMANDS

- The employee is regularly required to sit and talk or hear.
- The employee frequently is required to finger, handle, or feel and reach with hands and arms.
- The employee is occasionally required to stand: walk: and stoop, kneel, crouch, or crawl.
- The employee must occasionally lift and/or move up to 50pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

- The employee is occasionally exposed to outside weather conditions.
- The noise level in the work environment is usually quiet to moderate.
- Must be able to work with exposure to heat, electricity, welding processes and natural gasses.

COMPENSATION: This position is Part-time, non-exempt. Compensation is commensurate on experience and qualifications.

HOW TO APPLY: Visit www.ccad.applicantpro.com/jobs/ to submit your application. When asked to upload application materials, please submit a resume/CV and a cover letter. If you are applying from any website other than CCAD or Indeed, you will receive a follow up email 3 hours after your initial submission directing you to follow the link and complete your application. You must complete this two-step process, or your application will be considered INCOMPLETE.

CCAD Vaccination & Booster Requirement Notice

Columbus College of Art & Design (CCAD) is committed to protecting our students, employees, and our communities from COVID-19. Toward that goal, and in consideration of guidance released by the state of Ohio, the U.S. Centers for Disease Control and Prevention (CDC), and a variety of public health authorities and professional organizations, CCAD is implementing a vaccination & booster requirement policy for its students and employees.

All employees, including on-campus, hybrid, or fully remote status, are required to receive the Covid-19 vaccination and booster shot (if eligible) as determined by CCAD and provide proof of their fully vaccinated/up to date status upon hire.

Reasonable Accommodation: Employees in need of an exemption from this policy requirement due to a medical reason, or because of a sincerely held religious belief, must request a Request for Accommodation form from Human Resources to begin the interactive accommodation process. Accommodation requests will be considered on a case-by-case basis and/or granted where they do not cause CCAD undue hardship or pose a direct threat to the health and safety of others.

Please direct any questions regarding this notice to Human Resources at humanresources@ccad.edu.

***CCAD reserves the right to modify, supplement, revise, or rescind any part of this notice as it deems necessary or appropriate with notification.**

About CCAD:

[Columbus College of Art & Design](#) teaches a diverse undergraduate and graduate student body in the midst of a thriving creative community in Columbus, Ohio. Founded in 1879, CCAD is one of the oldest private, accredited, and nonprofit art and design colleges in the United States. CCAD offers 11 BFA programs in a variety of visual art and design disciplines, a Master of Fine Arts in Visual Arts, and a Master of Professional Studies in Retail Design that produce graduates equipped to shape culture and commerce at the highest level.

At the core of CCAD is [The CCAD Way](#), one of Creative Collaboration, Intentional Inclusivity, and Proven Potential. Our [Core Values](#) of Respect, Positivity, Inspiration, and Accountability unite us. CCAD's [Presidential Commission on Diversity, Equity & Inclusion](#) works to help CCAD grow with intention into a more inclusive and equitable institution. Learn more at ccad.edu.

About Columbus:

As the 14th largest city in the country and the largest and fastest-growing city in Ohio, [Columbus](#) is collaborative, open, and dynamic. Between incredible arts and entertainment, exciting collegiate and professional sports, and a spectacular downtown riverfront of sprawling greenspace, Columbus has something for everyone. Here, you'll find all the culture and amenities you'd expect in a major city, with the friendly and approachable attitude of the Midwest. Franklin County, where Columbus is located, is the epicenter of the state's political, economic, and social presence and is home to 1.3 million residents with a median age of 34. Columbus is a top city for equality and was the recipient of a perfect score from the Human Rights Campaign in 2020. And central Ohio is serious about higher education: the

[Columbus region](#) is home to 52 college and university campuses, with 22,000 annual college graduates. Because CCAD is closely tied to the city's numerous art and design spaces and ever-expanding districts, you'll have plenty of places to experience creativity and showcase your own.

EEO Statement:

As an educational and cultural institution, a culture of equity and inclusion is not an add-on at CCAD, rather it is central to how we define creative excellence and the health of our institution. CCAD believes that a culturally diverse campus is integral to academic excellence, and our student, faculty, staff, and trustee bodies should reflect the diverse world in which we live, with attention to race, ethnicity, religious creed, national origin, age, sex, sexual orientation, gender identity or expression, and ability. At CCAD, we are determined to foster an environment of inclusion and equity. CCAD is an equal opportunity employer and encourages applications from individuals who will contribute to its diversity.